

## Wedding Ceremonies at

Windermere Presbyterian Church (PCUSA)

104 Windemere Road Wilmington, North Carolina 28405 (910) 791-5966 fax (910) 791-2293

#### Non Members Brochure

Revised October 2011



# Who May Be Married at Windermere Presbyterian Church (PCUSA)

Non members who have been attending the church on a regular basis and who are considering making Windermere their church home.

Non members for whom a member of Windermere is willing to be a sponsor to facilitate contact between the couple, the church staff, and the church wedding director.

Non members who have provided the Pastor with sufficient evidence of the Christian faith, and valid reasons why the ceremony should be held at Windermere.

### Pastor Leadership of Marriage Ceremonies

The Pastor of Windermere will conduct all ceremonies at the church. In the event the Pastor is unavailable, or the couple has valid reasons for inviting another pastor, the guest Pastor must be approved by the Session. Windermere's Pastor will be the final authority as to the content of the marriage ceremony.

#### **Wedding Director**

Every wedding at Windermere must utilize the services of our Wedding Director. If the couple has engaged a professional wedding planner, this person must meet and work with our Wedding Director to insure that the traditions and policies of Windermere are maintained.

#### **Fees for Non Members**

Package 1\_\_\_\_\_\_\$1650.00
Includes Sanctuary, Wedding Director,
Pastor, Music Director, Sound Technician
and Cleaning

Package 2\_\_\_\_\_\$2150.00 Includes Package 1, Reception Hall, Cleaning

#### **Deposits**

Package 1 \$200.00 Package 2 \$400.00

Deposits will be refunded within ten days of the event if there are no damages to the church. A post event inspection of the church will be made by the Wedding Director, at which time a decision regarding the deposit will be made.

If a wedding is cancelled, deposits may be returnable up to 6 (six) months prior to wedding at the discretion of the Wedding Guild.

Email: windermere@bizec.rr.com Website: windermerepres.org.

#### **Music Director**

The Music Director of Windermere will play the organ or piano for all wedding ceremonies. If unavailable, Music Director will arrange for a substitute. The Music Director must approve ALL music for the wedding ceremony.



Thank you for deciding to celebrate your marriage at the Windermere Presbyterian Church (PCUSA) of Wilmington, North Carolina. This brochure will provide you with basic information that will enable you to decide whether Windermere Presbyterian Church is the place to have your wedding.

Before a date can be placed on the church calendar, couples must contact the church office and the pastor for availability. Once the date is approved by the Session, then immediately contact the Wedding Director and Music Director through the office.

Unavailable dates for scheduling weddings in the sanctuary are the weekends of Palm Sunday, Easter, July 4<sup>th</sup> and Christmas.